

# Assurance Council



## MINUTES

4/13/10

10:30

COMITIUM

**MEETING CALLED BY** Bruce Chrisman

**TYPE OF MEETING** Fermilab Assurance Council

**FACILITATOR** Bob Grant

**NOTE TAKER** M. Tolian

<b>ATTENDEES</b>	B. Chrisman	B. Grant	A. Filak	B. Boroski
	C. Conger	D. Carlson	G. Leonard	J. Cotton
	V. White	K. Van Vreede	N. Grossman	T. Miller
	R. Ortgiesen	J. Heyes		

## Agenda topics

- Polling of Members for Management Issues
- Continue Discussion on Progress of Policy Project

## DISCUSSION

### Management Issues –

- Review of Management Issues from previous meeting.
- B. Chrisman spoke to P. Oddone and the search for a Chief Engineer continues.
- V. White discussed a meeting she had with Dean Hoffer regarding the need for IT support on large projects. She was unaware prior to that meeting of the scope of this need.
- N. Grossman discussed a concern about a recent emergency management audit where they were audited against Argonne's corrective action plan. Is anticipating another in May.

### Policy Project –

- J. Cotton continued a presentation that was started at the last Assurance Council meeting.
- Much discussion followed regarding the mapping process and defining terms

B. Chrisman, B. Grant, J. Cotton, V. White, G. Bock, S. Holmes, C. Conger to arrange a meeting to discuss H-13 clause implementation & definition of Fermilab management systems.

## ITEMS FOR FOLLOW-UP

Either next meeting or the one after, B. Grant will give a status report on the RFP responses

## SPECIAL NOTES OR HANDOUTS

**All Meeting Minutes, along with any handouts and slide presentations, will be posted on the web at:**

<http://www.fnal.gov/directorate/OQBP/AC.htm>